

# White Manor Country Club

Employment Application



## APPLICANT INFORMATION

Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		

Position Applied For	Date Available	Desired Salary
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Can you work weekends? YES  NO  Can you work holidays?  YES  NO  Can you work nights?  YES  NO

What is your availability? MON \_\_\_\_\_ TUE \_\_\_\_\_ WED \_\_\_\_\_ THU \_\_\_\_\_ FRI \_\_\_\_\_ SAT \_\_\_\_\_ SUN \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.?  YES  NO

Have you ever worked for this company? YES  NO  If so, when?

Are you 18 years of age or older? YES  NO

If no, you might need work authorization.

Have you ever been convicted of a felony or a misdemeanor in the last 5 years? YES  NO

If yes, explain \_\_\_\_\_

## EDUCATION

<b>High School</b>		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
<b>College</b>		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
<b>Graduate</b>		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

**Other Skills, Training, Courses, Language**

## REFERENCES

*Please list three professional references.*

Full Name	Company	Position
Address		Phone ( )
Full Name	Company	Position
Address		Phone ( )
Full Name	Company	Position
Address		Phone ( )

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PREVIOUS EMPLOYMENT			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
PREVIOUS EMPLOYMENT			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
PREVIOUS EMPLOYMENT			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

**WHITE MANOR COUNTRY CLUB IS AN EQUAL OPPORTUNITY EMPLOYER**

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
<b>Signature:</b>	<b>Date:</b>

### For Office Use Only

<b>Received by:</b>	<b>Department:</b>	<b>Date:</b>
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